



Frey Construction and Home Improvement, LLC

This application form is intended for use in evaluating your qualifications for employment. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. Frey Construction and Home Improvement, LLC is an equal opportunity employer and all qualified applicants receive consideration and no question asked is for the purpose of excluding on applicant due to age, race, religion, creed, color, handicap, marital status, sexual preference, national origin, ancestry, arrest, or conviction record as prohibited by law or regulation.

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APPLICANT INSTRUCTIONS:

1. Please Print Clearly: Incomplete or Illegible Applications Will Not Be Processed.
PLEASE NOTE: "N/A" IF NOT ANSWERING A QUESTION
2. Provide Only Requested Information. Failure to do so May Result in Disqualification or your Application.
3. If More Space is needed to Complete Any Questions, Use the Comments Sections at the Bottom of Next Page.
4. Complete All Pages.

Today's Date: ____/____/____

Name: _____
Last First M.I.

Home #: (____) ____ - ____ Work #: (____) ____ - ____ Cell #: (____) ____ - ____

E-mail Address: _____r

Current Address: _____

Previous Address: _____

* * * * *

Position Applying For: _____

Available to Work: () Full Time () Part Time () Seasonal

Date Available to Start: _____ Pay Rate Desired: _____

Referral Source: _____

Have You Ever Filed an Application with Our Company Before? () Yes () No When? _____

Have You Ever Been Employed with Our Company Before? () Yes () No When? _____

State Names and Relationship of any Relatives in Our Employment _____

Are You Above the Minimum Working Age of 18 Years? () Yes () No

Do You Have a Valid Drivers License? () Yes () No

Name on License _____ DL # _____ State of Issue _____

JOB HISTORY

Please Note: Your application will not be considered unless every question in this section is answered. Since we will make every effort to contact previous employers, **the correct telephone numbers of past employers are critical.**

MOST RECENT EMPLOYER

Company Name _____ City _____ State _____

From _____ To _____
Dates Employed _____ Job Title _____ Supervisor Name(s) _____

Duties _____

Salary _____ Per _____
(Hour, Week, Month) Reason for Leaving _____

Phone Number: _____	() Yes () No	Are You Currently Working for this Employer?
Fax Number: _____	() Yes () No	If Yes, May We Contact?

Second Most RECENT EMPLOYER

Company Name _____ City _____ State _____

From _____ To _____
Dates Employed _____ Job Title _____ Supervisor Name(s) _____

Duties _____

Salary _____ Per _____
(Hour, Week, Month) Reason for Leaving _____

Phone Number: _____	() Yes () No	Are You Currently Working for this Employer?
Fax Number: _____	() Yes () No	If Yes, May We Contact?

Third Most RECENT EMPLOYER

Company Name _____ City _____ State _____

From _____ To _____
Dates Employed _____ Job Title _____ Supervisor Name(s) _____

Duties _____

Salary _____ Per _____
(Hour, Week, Month) Reason for Leaving _____

Phone Number: _____	() Yes () No	Are You Currently Working for this Employer?
Fax Number: _____	() Yes () No	If Yes, May We Contact?

ADDITIONAL COMMENTS:

Have You Had any Moving Violations Within the Last Seven Years? () Yes () No

If Yes, Please Describe: _____

Can You Perform the Tasks Required to Carry Out the Job for Which You Have Applied?

() Yes () No

Lifting or Carrying Approximately 50 Pounds? () Yes () No

Climbing or Working from a Ladder? () Yes () No

Have You Ever Been Convicted of or Plead No Contest to a Felony Within the Past 5 Years?

() Yes () No

If Yes, Please Explain: _____

REFERENCES

Include Only Individuals Familiar with Your Work Ability. Do Not Include Relatives or Names of Supervisors from Previous Jobs.

Name Address/Phone Years Known/Relationship

1.		
2.		
3.		

EDUCATION

Please Circle Highest Grade Completed: 7 8 9 10 11 12 13 14 15 16 16+

Name City/State Graduated Degree Type

High School		Yes	No	
College		Yes	No	
Other		Yes	No	

I certify that the answer given by me in this application and other information gleaned during the interview are true and correct without omissions of any kind. I understand that any misleading, incorrect statements or omissions of facts will render this application void, and if employed will result in termination. I agree that Frey Construction and Home Improvement, LLC shall not be held liable in any respect if my employment is terminated because of false statements, answers or omissions made by me in this application.

I understand that any offer of employment or continued employment may be conditioned upon passing a substance screening. Refusal to participate will result in termination or denial of employment. I also understand that the use of illegal drugs is prohibited during employment.

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time without any prior notice. Frey Construction and Home Improvement, LLC is liable only for wages earned as of the date of termination.

This application is current for thirty (30) days. Incomplete applications will not be processed. Frey Construction and Home Improvement, LLC will not accept the telephone updates of applications.

Signature of Applicant: _____ Date: _____

AUTHORIZATION TO OBTAIN CONSUMER REPORTS

Consumer Report and/or Investigative Consumer Reports may be necessary to evaluate my application for employment, or my job status if employed.

By signing the release below, I hereby authorize Frey Construction & Home Improvement, LLC, to contact any and all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county, and federal courts, military services to release information about my background including, but not limited to, information about employment, education, consumer credit history, driving record, criminal record and general public records history to Frey Construction & Home Improvements, LLC.

I release from all liability all persons, companies, schools supplying such information. I indemnify Frey Construction & Home Improvements, LLC against any liability, which may result from making such requests. This release shall remain in effect for the length of my employment. I understand and I may have a right to request additional disclosures regarding the nature and scope of the investigation.

I believe to the best of my knowledge that all information I have provided is accurate, true and correct and that I fully understand the terms of this release.

Printed Name _____

Other names used (Please print) _____

Address _____

City/State/Zip _____

Social Security # _____

Driver's License Number & State _____

Signed _____

Date _____